**Deputy Director’s Report**

**BCSLD Board Meeting, 9.14.21**

* **Summer Reading Program 2021:** Below is the current budget for the 2021 Summer Reading Program. Note: there are four Pre-K, Child, and Teen participants who have not claimed prizes (approximately $80.00). I sent additional reminder emails to participants and their parents on Friday, September 9.

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| Easy Origami (Dover Origami Papercraft) over 30 simple projects | $4.95 |
| Origami Paper, 1100 pcs, Premium Quality Folding Craft Paper | $15.97 |
| Reader Zone 90-day Subscription (begins 6/22/21 and ends 9/22/21) | $30.99 |
| SRP Adult Prizes (Book for Library Collection X 11) | $192.16 |
| SRP Adult Prizes (Josie's Kitchen Gift Cards X 4) | $80.00 |
| SRP Pre-K, Child, and Teen Prizes (NOT Books for Library Collection) | $278.83 |
| **Total** | $602.90 |

* **Deputy Director’s Additional Collection Development:**  For fiscal year 2021-2022, the Board approved a budget of $6,000 for the Deputy Director to purchase books for the Library’s collection. I have added 60 new books and spent $1,202.65.
* **Nonfiction, Spanish, Oversize, and Reference Stacks:** I shifted the Reference and Oversize books and added three shelves where the Oversize books had been to accommodate the shifting of the books in Spanish. This gained 15 additional shelves for the Nonfiction books. I then shifted all the nonfiction to create the desired spacing for books on each shelf that will allow for growth and the eventual incorporation of the Texas Book Festival 2020 grant books into the Nonfiction stacks. I also weeded some of the Nonfiction books.
* **August Statistics**: I posted the August statistical reports to the shared drive.
* **Hotspots**: I received an email from John Bratcher on Tuesday, August 10, that the 5 hotspots from Premier would arrive by August 13. The cost of the hotspots was waived, so we did not have to pay anything for them. They arrived on August 13, along with the SIM cards. Crystal cataloged them the following week, and we have been circulating them continuously since August 18. As of September 9, all hotspots are in circulation, and six patrons are waiting. *Recommendation: monitor hotspot circulations for a period and consider purchasing additional hotspots/service plans as funding allows to reduce wait times for patrons*.
* **Range of Shelving for Youth Stacks:** On August 25, the Board approved additional costs for the shipping and installation of the range of shelving for the youth stacks; however, South Texas School Furniture now says the shelving will not ship from the factory to the Library until the second week of December. They had originally told us it would be six to ten weeks.
* **Carousel Book Rack in Friends Area:** The person who has been working on Saturdays for her community service boxed all the romance paperbacks for shipping to prisons. She asked the organization she works with that sends books to prisoners if they could use the carousel book rack, but they cannot. I have repurposed the carousel rack to display DVDs; perhaps this will help Friends sell more DVDs since they are more visible. We can either continue using the carousel book rack for DVDs, mass market paperbacks, or VHS, or get rid of it. Kee and I plan to move the tall wooden bookshelf that is in the cataloging office to the Friends area. This bookshelf would fit where the carousel currently is, but we can move the carousel toward the front of the Friends area.